



KENNARD CJA ELEMENTARY
2017-2018
5031 Potomac Street, St. Louis, MO 63139

PTO Website: www.kennardcja.com

IMPORTANT INFORMATION

OFFICE: (314) 353-8875
BUS: (314) 389-2202
YMCA "Y CLUB": (314) 644-3100
SCHOOL WEBSITE:
www.slps.org/kennard
DISTRICT WEBSITE: www.slps.org
BUZZ BOOK (School Directory):
www.myschoolanywhere.com/directory-login.a5w
PTO FACEBOOK GROUP:
Kennard CJA PTO

SCHOOL TIMES

BELL TIMES
9:10am and 4:07pm

BREAKFAST TIMES
8:45 am-9:10 am

LUNCH/RECESS TIMES
Pre-K, K, 1st Grade: 11:35am – 12:15pm
2nd, 3rd Grade: 12:05pm – 12:45pm
4th, 5th Grade: 12:35pm – 1:15pm

Breakfast & Lunch are free for all students.

ADMINISTRATIVE CONTACTS

Principal: Dr. Wanda LeFlore
Secretary: Ernestine Shivers-Jones
Counselor: Whitney Mitchell
School Nurse: Jane Humphreys
Librarian: Brenda Kukay

DROP OFF AND PICKUP PROCEDURE

DROP OFF:

- Students may begin arriving at 8:45am.
- Parent drop-off occurs on the playground lot; the large parking lot is used by the buses.
- Pre-K students must be walked into their classroom and signed in by a parent.
- During inclement weather, drop-off will occur in the school gym (except Pre-K).
- Students who arrive after the beginning of school are tardy and must report to the school office with their parent to sign in before going to their classroom.

PICKUP:

- Please send in a note if any changes occur in your child's usual dismissal routine.
- Unless it is an emergency, please refrain from calling with transportation changes after 3:00pm.
- All notes should be directed to the classroom teacher. If you need to pick your child up before the school day ends, please sign your child out in the office.
- Pre-K and K are picked up at Door #2
- 1st-5th grade are picked up on the playground lot (Door #9), except during inclement weather when pickup will occur inside.

2017-2018 KCJA Calendar

**PTO Sponsored Events*

2017

AUGUST

- 15 – Supply Drop Off
- 16 – First Day of School and Parent Coffee*
- 25 – Open House

SEPTEMBER

- 4 – NO SCHOOL (Labor Day)
- 6 – General PTO Meeting*
- 15 – Grandparent's Day*
- 20 – Coffee with the Principal

OCTOBER

- 4 – General PTO Meeting*
- 12 – End of Quarter 1
- 13 – NO SCHOOL (Professional Dev.)
- 18-19 – Parent/Teacher Conferences
- 20 – NO SCHOOL/Fall Festival*

NOVEMBER

- 1 – General PTO Meeting*
- 4 – 5th Grade Trivia Night
- 10 – NO SCHOOL (Veteran's Day)
- 22-24 – NO SCHOOL
(Thanksgiving Break)

DECEMBER

- 7 – Math and Science Night*
- 20 – End of Quarter 2
- 21-31 – NO SCHOOL (Winter Break)

2018

JANUARY

- 1-2 – NO SCHOOL (Winter Break)
- 3 – School Resumes
- 15 – NO SCHOOL (MLK Day)
- 19 – Movie Night*

FEBRUARY

- 7 – General PTO Meeting*
- 9 – Dance*
- 16 – NO SCHOOL (Professional Dev.)
- 19 – NO SCHOOL (Presidents' Day)
- 21 – Coffee with the Principal

MARCH

- 7 – General PTO Meeting*
- 9 – End of Quarter 3
- 19-22 – Book Fair
- 21-22 – Parent/Teacher Conferences
- 23 – NO SCHOOL
- 26-30 – SCHOOL (Spring Break)

APRIL

- 4 – General PTO Meeting*

MAY

- 2 – General PTO Meeting*
- 18 – PTO Picnic*
- 22 – Field Day*
- 24 – Last Day/End of Quarter 4
- 29-June 5 – Snow Day Makeups if Needed

VOLUNTEERS

All Volunteers must be approved by SLPS. Volunteer Forms may be found on the Saint Louis Public School Website. Contact Ernestine Shivers-Jones, school secretary, with any questions.

www.slps.org/Page/24445

http://kennardcja.com/?page_id=106

Ernestine.Shivers-Jones@slps.org

(314) 353-8875

PTO OFFICERS

President: Mike Viles

Vice President: Melissa Von Rohr

Secretary: Karen Burchett-Ruggeri

Treasurer: David Custis

Information Officer: Erin Bihl

Security Officer: Jennifer Beffa

Parliamentarian: Chad Beffa

Enrichment Resource Officer:

Cindy Heidenry

District Affairs Officer: Lara Fuchs

Room Parent Relation Officer: Kate Metzger

Fund Raising Officer: Jenifer Garcia

Communications Officer:

Susie Anderson-Bauer